



Organizer



جمهوری اسلامی ایران
دانشگاه کشاورزی و
توسعه منابع طبیعی



شرکت بین المللی نمایشگاه های بین المللی
Iran International Exhibitions Company



انجمن ارگانیک ایران



چهارمین نمایشگاه بین المللی محصولات و فناوری کشاورزی گیاهی، ارگانیک و صنایع وابسته

The 4th International Exhibition on
Agricultural, Organic, Herbal &
Natural Products and Technology

۱۸ - ۲۱ دی ماه ۱۳۹۲ 8 - 11 Jan. 2014

مکان: محل دائمی نمایشگاه های بین المللی تهران Venue: Tehran Int'l Permanent Fairground

www.mtadbir.com agrotech@mtadbir.com

Organizer



Mani Tadbir Sazeh Company
| Exhibition Management & Services Co.

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www.mtadbir.com
Email: agrotech@mtadbir.com

Important Dates :

Submitting application forms	12/10/2013
Submitting personal photo	12/10/2013
Submitting visa applications	12/10/2013
Submitting catalogue entry form	12/10/2013
Submitting Plans of custom design stand	12/10/2013
End of Construction Works	01/07/2014
Delivery of standard stands to participants & inside arrangement by them	01/07/2014
Opening Ceremony	01/08/2014
Disassembling of stands	01/12/2014

GENERAL CONDITION FOR EXHIBITORS

In these conditions the term «Exhibitor» is attributed to signatory of this application including all foreign companies and other individuals or agents. The Organizer « means MANI TADBIR SAZEH CO.

Application forms should be sent at least 30 days before the opening of the exhibition. Furthermore, applications submitted without making full payment by the day specified will not be considered. Such forms are of no validity what so ever.

The organizer reserves the right for acceptance or rejection of the application forms and will not be liable for any explanation.

The Exhibitor is not allowed to sublet or share with others the space allocated to her/him unless she/he obtains the Organizer`s permission.

The Exhibitor wishing to cancel her/him participating in the exhibition at most 40 days before the opening date, 10% of the total rental charge will remain in the possession of the Organizer as compensation and the rest of it will be returned to the exhibitor. Withdrawing during 40 days to the opening the Exhibitor remains liable for all the financial commitments incurred on his account and shall have to claim compensation.

The Exhibitor should furnish details of proposed exhibit goods as well as the Address, Telephone, Fax, E-mail in English Language to enter the exhibition catalogue at least 30 days before the opening of the fair; otherwise, the Organizer will not be responsible for the entry.

The Exhibitors wishing to demonstrate the operation of their machinery must obtain the prior approval of the Organizer. All responsibilities will be borne by the Exhibitors for any damages to the fairground or installations.

Decoration and arrangement of exhibits within the stand as well as construction and deconstruction jobs should be completed 12 hours before the opening day and all unnecessary materials and empty cases should be removed from the hall fairground.

In accordance with accomplishment No.86,53,7523, dated 30 Jan 2007, the managing director of booth designing and decoration of Iran International Exhibitions Company, importation of any constructing materials or related tools into the exhibition Halls are prohibited. The items are listed as it follows: Building Materials such as cement, sand, clay, chalk panels, bricks, metals bars, etc. Tools such as arc welding machines, cutting sets, electrical table saws and spray paint guns. Construction contractors are to provide their modular collection of the parts of the mounted booths and assemble them inside the Hall only. Portable tools such as 150 amps transformer sets, Circular saws paint brushes and portable toolboxes are permitted for assembly.

The Exhibitor should submit the layout of internal extension at least 30 days before the opening of the exhibition. Extra power consumption will be calculated by Technical office and the charge must be paid. Besides that, the Exhibitor must inform the Organizer about machines consuming more than 5kw/h and forward the layout of their electric connections 30 days before the opening day.

Name:

signature of Director /Manager:

Date:



The Exhibition is not allowed to have any kind of retail sale during the fair. Exhibitor, who requires telephone, should complete the application form and delivery it to the communication unit of the fair ground ,not later 30days before the opening day.

No vehicles will be allowed to enter the fairground while the fair is open. Delivery of foods and Other things only is permitted in the early morning before the opening of the exhibition. The Exhibitor will receive free identification cards for the staff of his/her pavilion.

Exhibitor`s banners or signboards must be within the area of their stand. All kinds of advertisements such as placards ,wall writing ,etc outside stand will be subject to Organizer`s Permission and related charges.

The Exhibitor will be responsible for securing and safeguarding their exhibits before The opening day and during the visiting hours of the exhibition .The Halls of the exhibition will be locked and sealed after closing hours.

Flammable articles are banned from storage in the halls. The exhibitor requiring any type of such articles for demonstration purposes should consult the fair station officials of the fair.

The exhibitor should vacate and hand over her/his inside space to the organizer at most 48 hours after the termination of the fair ,otherwise the Organizer will remove the Exhibits from the fairground without any responsibility for explanation . It is important to mention that the exhibitor will be charged for the costs of the transportation and the warehousing.

The Organizer shall not be responsible for the loss or damage to any property of the exhibitor Or any other person, caused by National Emergency ,Civil unrest ,War, Acts of God and general cases of force major or caused not within the organizer`s control .The organizer shall not be liable in case the opening or holding of the exhibition is prevented ,postponed or If the hall becomes totally or partly unavailable for use of exhibition due to any of foregoing causes.

Oral agreements are valid only after they have been confirmed in writing and signed.

The Organizer will cover the insurance for Exhibitor goods just five million rials per sqm (for mother nature and fire).

The Organizer will completely be in charge of the stands allocation. The allocation is made according to the priority of the registration .

The Exhibitor wishing to personally construct her/his stand with a special design ,should deliver the related CD and the design for the approval of the Organizer and the IIEC not Later than 30days before the opening day. it is important to mention that only the stands with the prefabricated system design which are to be constructed /dismantled in not more Than 48 hrs. will get the construction approval.

Name:

Authorized signature & stamp:

Date:

APPLICATION FORM

Company Name:
Address:
Country: City:
Website: E-mail:
Telephone: Fax:

Position: Manufacturer Exclusive Agent Trading Other

INDOOR SPACE:

Stand with standard shell Scheme (min 12 Sqm.)

Required area

245 Euro per Sqm xSqm. = Euro

INDOOR SPACE Without Shell scheme :

Just Land

Required area

235 Euro per Sqm xSqm. = Euro

OUTDOOR SPACE:

SPACE ONLY :(min 30 Sqm.)

Required area

147 Euro per Sqm xSqm.= Euro

Vat : 6% the total amount

Standard shell scheme includes: walls with octanorm system/ Fascia board and writing company name on fascia in English/ Standard lighting/ One table and two chairs for each 12 Sqm. Stand.

TERMS OF PAYMENT:

order must be accompanied by payment as follows:

a) 50% at the time of booking b) Balance by 10 Dec. 2013

payable to:

Esmail Azargashb

Bank name: saman Bank

Branch: Africa

Account No:801-850-976108-1

Bank Code:801

Swift Code: SABCIRTH8AF

Please send a copy of bank transfer with your form.

Undersigned pledges to accept all the exhibition rules and regulations

Name:

Signature of Director/Manager:

Date:

COMPANY NAME FOR FASCIA



Company Name:.....
Address:.....
Country:..... City:.....
Website:..... E-mail:.....
Telephone:..... Fax:.....
Contact Personal:.....

Please print your company name below .(not more than 18 words)

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Field of Activity :

- Herbal and botanical products
- Dried fruits and nuts, saffron, essences and concentrates
- Herbal and natural healthcare and products
- Nutritional therapy and complements
- Pesticides and insecticides
- Tea, coffee and other herbal drinks
- Olive and olive oils
- Breeder seeds
- Agricultural Products
- Agricultural machineries, Processing and packaging technologies and machineries
- Pumps ,irrigation and drainage equipment
- Compost, Fertilizers, sprayers and spreaders
- Greenhouse equipment and products
- Organic products
- Herbal medication
- Herbal hygienic products and cosmetics

Name:

Signature of Director/Manager:

Date:

OFFICIAL ENTRY & FIELD OF ACTIVITY ON CATALOG AND WEBSITE



Company Name:

Managing Director:

Country/City:

Website:

E-mail:

Telephone:

Fax:

Address:

Please describe your products on the box(Max 15 words)

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Order Form -Visa Request

For each form visa copy of the passport is requirement
Passport must be valid for a minimum of six months the proposed date of entry into iran
The form must be at least 20 days prior to the event

Company Name:
Address:
Country: City:
Website: E-mail:
Telephone: Fax:

Visitor

Exhibitor

Date:
Name:
Surname:
Sex:
Marital Status:
Fathers name:
Date of birth:
Country of birth:
Place of birth:
Nationality:
previous Nationality:
Grand s father name:
Passport Type:
Passport No:
Date Of Issue:
Place of Issue:
Date of Expiry:
Occupation:
Position:
Field of Activity:
How many times you travel to Iran?:
Place of the visa be issued:
Duration stay in Iran:
The last Date of Entry to Iran:
Date of entry: